



**Engineer of Record RFQ Committee
Meeting Minutes**

Monday, May 7, 2012
Manistee County Blacker Airport
Conference Room

Committee Members Present: Chairman Duane Anderson, Robert Wilson and
Ross Spencer

Members Absent: None

Others Present: Barry Lind, Airport Director

The meeting was called to order by Committee Chairman Duane Anderson at 2:15 PM.

Two of the three firms that returned proposals seeking to provide engineering services appeared before the Committee. Each firm was provided with an opportunity to provide opening remarks, asked 15 questions prepared by the committee for the interview process, and was then provided with time for closing comments.

Prein & Newhof

Representatives: James Cook, P.E. - Principle, John Stroo, P.E. – Project Manager and Robert Peckham, P.E. – Senior Consultant

Mead & Hunt

Representatives: Ron Engel P.E. Vice President, Bill Ropposch, P.E. – Project and Client Manager, Ragan Massey, - Aviation Planner, and Kendra Thompson, Thompson Architects, P.C. – Local Contact

The meeting was adjourned at 5:30 PM

Wednesday, May 9, 2012
Manistee County Blacker Airport
Conference Room

Engineer of Record RFQ Committee
Meeting Minutes
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Committee Members Present: Chairman Duane Anderson, Robert Wilson and
Ross Spencer

Members Absent: None

Others Present: Barry Lind, Airport Director and Paul Schulert, Chairman
Blacker Airport Authority

The meeting was called to order by Committee Chairman Duane Anderson at 1:05 PM.

The final firm that returned a proposal seeking to provide engineering service appeared before the Committee. They were provided with an opportunity to provide opening remarks, were asked the same 15 questions prepared for the interview process, and were then provided with time for closing comments.

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Representatives: Bob Nelesen, P.E. – Project Manager and Ron Dixon, AIA, AICP. – Deputy Project Manager/QA/QC.

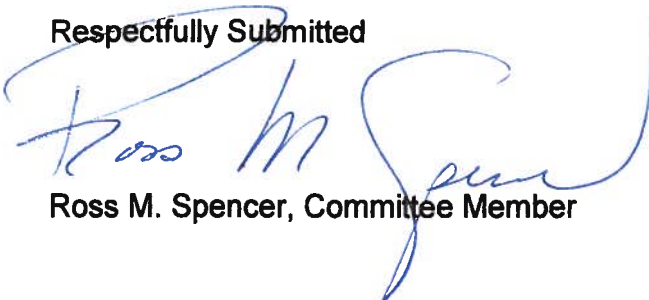
Recommendation

Following the final presentation, the Committee continued to meet to review and discuss the facts, questions, scores, and other factors concerning all three firms to provide a recommendation to the Blacker Airport Authority at their Monday, May 14, 2012 regular board meeting.

Although all of the firms provided very solid, competent and professional presentations, the Committee's consensus was to recommend Prein & Newhof to the Authority to provide engineering services to the airport.

The meeting was adjourned at 3:15 PM

Respectfully Submitted



Ross M. Spencer, Committee Member